

IEP Agenda

Goal: The goal of this session is to assist schools in facilitating the IEP meeting process for the purpose of enabling parents to become active participants in their child's education.

Materials: Laptop, LCD projector, PowerPoint Presentation, Presenter's Notes, Handouts

Learning Objectives: This module breaks the IEP process down into three categories; before the meeting, during the meeting, and after the meeting. Emphasis on parent friendly practices is highlighted. Topics include; parent tutorials, procedural safeguards, scheduling, location and transportation logistics, and best practice for follow-ups.

Time: 60 minutes

Breakdown

- I. Overview of IDEA Indicator B-8
- II. Before the IEP Meeting
 - a. Parent Tutorial
 - b. Parent Friendly Practices
- III. During the IEP Meeting
 - a. Clear Explanations
 - b. Timelines
 - c. Responsibilities
 - d. Parental Rights
 - e. Parent –Check-In, Follow-Up, and Communication
 - f. School Contact List
- IV. After the IEP Meeting
 - a. Parent check in
 - b. Follow up
 - c. School Contact Personnel
 - d. Parent communication